

Idaho Wing FRO Checklist for Release of Flights

- 1. Verify that the purpose of the flight meets the applicable criteria set forth in CAPR 60-1 and that when and where available, CAP corporate aircraft are utilized.
- 2. Verify name of the designated PIC (the PIC must obtain the flight release). Will PIC change during flight?
- 3. Verify that all passengers meet the applicable criteria set forth in CAPR 60-1, paragraph 2-6.
- 4. Assign the appropriate flight mission symbol as identified in CAPR 60-1, attachment 10 or the CAPF 99.
- 5. Complete applicable portions of CAPF 99.
- 6. Verify the pilot and passengers are current members (or otherwise authorized to fly in CAP aircraft) and carry current membership cards.
- 7. Verify the pilot has a valid (original) FAA pilot certificate in his possession.
- 8. Verify the pilot has a current medical certificate in his possession (not required for gliders and balloons).
- 9. Verify the pilot has a current CAPF 5 flight check valid for the type of aircraft being flown (except for flight checks, in which the check pilot's name will be obtained).
- 10. Verify the pilot is current and qualified in accordance with CAPR 60-1 and applicable FARs for the type of flight conditions, aircraft and mission to be released. If passengers are carried verify the PIC has complied with FAR 61.57(a)(1), passenger carrying proficiency.
- 11. Verify a FAA flight plan has been filed prior to flights of more than 50 nm from the departure airport.
- 12. Remind the pilot to review the "I'M SAFE" card as mentioned in the Aeronautical Information Manual, Chapter 8, Medical Facts for Pilots. See Note 2.
- 13. Record total flight hours reported by the pilot after the flight.

NOTE 1: A flight release officer is not a dispatcher. They are expected to rely upon information provided verbally from the pilot and to use their best judgment considering weather, aircraft, and pilot in releasing flights.

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1. Verify the purpose of this flight? **No flights will be authorized for proficiency, touch and go's or training.**

2. Verify destination. Is the grass strip on Idaho Wing's Approved strips list? See below.

Big Creek (3550)	Idaho City (3400)	Porthill (3600)
Bruce Meadows (5000)	Johnson Creek (3400)	Moose Creek (4100)
Chamberlain (4100)	Landmark (4000)	Smiley Creek (4900)
Fairfield (2950)	Magic Reservoir (4000)	Smith's Prairie (5400)
Garden Valley (3850)	Magee (2450)	Stanley (4300)
Henry's Lake (4600)	Cavanaugh Bay (3100)	Twin Bridges (4450)
	Priest Lake (4600)	Warm Springs (2850)

3. Verify training with Idaho Wing Mountain Fury? This requirement is MANDATORY. No documentation is automatically denial of flight release.

4. Verify that the PIC has documented experience landing at the requested airstrip in the past three years?

5. Verify that the PIC has a minimum of **500 hours total time** which must include **50 hours total time in type** and **10 take offs and landings in type** in the last ninety days? Failure of anyone of these minimums is an automatic denial of flight release.

6. The flight release will be ONLY for the airstrip(s) requested.

7. REMIND PIC THEY MOST LIKELY WILL NEED TO LEAVE THE STRIP NO LATER THAN 11:00 AM DUE TO DENSITY ALTITUDE. Advise PIC to stay put when in doubt.